

## FROM ME TO YOU



This brochure contains information and details describing our dance subjects offered, tuition, studio policies, special events and calendar of holidays and events. Use this convenient brochure as a guide for general information.

As we enter our 41st season, I would like to welcome our new students and thank you for your interest in our program. I would like to welcome back and thank our returning students for your continued support and dedication.

Cindy King

Certified Member: Cecchetti Council of America  
Member: Dance Educators of America  
Member: International Tap Association  
Member: National Dance Education Organization

## SCHEDULES & PROGRAMS OFFERED

**Class time may increase for students depending upon level of experience and ability. Detailed class descriptions and schedules are listed on our website. All classes are offered to Males and Females.**

### Entry Level Programs:

**Tiny Tots Class - Ages 3-4** (Beg. - 2yrs experience)  
This 1 hour program consists of Ballet, Tap and Motor Development skills each being 20 minutes in length.

### **Mini's Class - Ages 5-6-7**

This 1 1/2 program consists of Ballet, Pre-Jazz and Tap each being 1/2 hour in length.

### **Star Brights - Ages 8 - up**

This program consists of Ballet, Jazz/Hip Hop and Tap  
This class is offered to students ages 8 and up.

### **Adult Classes**

We offer classes in Tap, Jazz, Hip Hop and Femistry (heels class). Each class is one hour in length.

### **Returning Students' Programs:**

Pee Wees Class - Ages 3/4

Tiny Toons Class - Ages 5/6

Jets Class - Ages 7/8/9

Starz Class - Ages 9 -12

Teens Class - Ages 13 - up

Company Classes - see schedule on our website

### **Additional Programs Offered**

#### **Hip Hop Classes**

**I. Ages 6 - 10      II. Ages 11 & up**

This class consists of Hip Hop training for the above age groups.

#### **Acro Classes**

**I. Ages 6 - 10      II. Ages 11 & up**

This class consists of Acro training for the above age groups.

#### **Private Instruction**

A separate application must be submitted for private instruction. Please obtain our solo, duet/trio information form for details

#### **Drop In-Classes**

**Please check our website for these class offerings.**

## STUDIO POLICIES

**Class Attire** - All students are required to wear leotards and tights unless otherwise specified. Students may wear black dance sweaters. Hair is required to be in a bun or similar, off neck and face. No jewelry permitted. (Only post earring allowed) All students will be notified upon registration as to the proper shoe and color for each subject. All students must be dressed properly and have the proper shoes for each class.

**Attendance** - Attendance is essential for the student to progress. If students should miss a class, make-up classes will be made available provided the office is notified prior to the absence. This make-up class does not count towards perfect attendance. Tuition is required for all missed classes. If a student must withdraw from class, the office must be notified in advance.

**Perfect Attendance** - Perfect Attendance Medallions will be presented to students achieving this award at the studio in the last dance class of the season. Solos and Cecchetti program are excluded.

**Late Pick-ups** - Students must be picked up promptly after class. If not, sitting fees will be charged. \$10.00 - 30 minutes and \$5.00 every 15 minutes thereafter.

**Lost and Found** - A box is kept in the dressing room for all clothing, shoes, etc., that are left. At the end of the season any items not claimed will be donated to charity. All dance shoes should have names written in them.

**Snow Closing** - ADA follows the Prince Georges County School closures. However, in some cases when safe we will still have classes. For weekend classes or in doubt call the studio. If one class is missed, it may be made up in another class. If two classes are missed a make - up class will be scheduled during Spring Break.

**Costumes** - Costumes are ordered 6 months in advance to allow for delivery and fittings. They have to be paid for when they are ordered. Costume deposits of \$70.00 for ages 3-7 and \$40.00 per subject for ages 8 and up with your October tuition payment. You are subject to a 10% late fee if payment is not received by October 7th. If we do not receive your deposit by October 13, 2018 costumes will not be ordered for your child. After costumes are ordered there will be no refunds. Costume balances must be paid in full by Jan.19th, 2019. A 10% late fee will be added if balance is not paid by this date.

## SPECIAL EVENTS

**Fundraiser** - We offer two fundraising activities throughout the dance season. These fundraisers are offered to each student and can help pay for dance expenses. Fundraiser details will be posted on the Bulletin Board.

**Parents Week** - There are (3) Parent Weeks scheduled throughout the dance season where parents can observe their child/children's progress. Most classes learn special routines...Just for You!...

**Special Theme Weeks** - We have four themed weeks calendared for this season; BYF2DC, Dance - O - Ween, Pajama Week, and I ♥ ADA Week. Reminders and details to follow.

**Competitions and Workshop** - Our company members attend various competitions and shows throughout the dance season. It is a rewarding experience for students who are interested in performances. Studio support is always welcomed. Workshop classes are offered in our area. Please watch the bulletin board for details.

**Show and Picture Weeks** - Two weeks are devoted in the spring for students to perform at Nursing Homes and Bowiefest. Also for students to take our annual studio pictures in costumes. There are NO regular dance classes during these two weeks. These two weeks are helpful in preparing our students for our recitals. Refer to the Events Calendar for these dates.

**Recital** - Our recital consist of shows at the end of the dance season. Each student will perform in our annual Recital. Refer to the Events Calendar for these dates. All students are charged a media fee of approximately \$25.00 and will receive a Recital DVD.

**Stage Moms** - Each dance group requires (2) to (4) stage moms for shows and recitals. A sign up sheet will be posted in advance on the Bulletin Board for

### **Jewelry,Hairstyles and Make-up Policy**

For our Pictures, Performances and for Dress Rehearsals, all assigned hairstyles and performance make-up are required. NO Jewelry is permitted unless the group uses it for an accessory. This policy is enforced to teach our students to be uniformed as a dance group.

## 2018—2019 HOLIDAY AND EVENTS CALENDAR

**Classes Begin** -Tuesday, September 4th

**Fundraisers** - 1. Claire's Gourmet - Sept. 4th - Oct. 13th  
2. Claire's Gourmet (popcorn) - Jan. 28th - March 2nd

**BYF2DC**- Bring your Friend to Dance Class! Sept. 24th - Sept. 29th

**Parents Week #1** - Wednesday, Oct. 24th - Tuesday, Oct. 30th  
(Dance - O - Ween) Wednesday Oct. 31st - (Studio Closed)

**Fall Break** - Wednesday, Nov. 21st - Saturday, Nov. 24th (Studio Closed)

**Parents Week #2** -Monday, Dec. 10th - Saturday, Dec.15th

**Pajama Week** - Monday, Dec. 17th - Saturday Dec. 22nd

**Winter Break** - Monday, Dec. 24th, - Saturday, Jan. 5th (Studio Closed)

**I ♥ ADA Week** — Monday, Feb. 11th - Saturday Feb. 16th

**Parents Week #3** - Monday, March 11th - Saturday, March 16th

**Spring Break** - Tuesday, April 16th - Monday, April 22nd (Studio Closed)

**Show & Picture Weeks** - Monday, April 29th - Saturday, May 11th  
(No regular classes)

**Cecchetti Exams** - Saturday, May 4th - Tentative

**Picture Dates** - Friday, May 10th and Saturday, May 11th

**Bowiefest Performance** - Saturday, June 1st

**Recital Rehearsals (Location TBA)** - Monday, June 3rd - Thursday  
June 6th - Tentative

**Recital Tentative Dates - (Location TBA)** Friday, June 7th - Sunday,  
June 9th

\*I would recommend that each parent or guardian of enrolled students add these dates to your calendars/planners.

## TUITION

**Registration Fees** - All students \$40.00  
\$25.00 during registration/open house dates - by August 18th, 2018

Solos, Duets & Trios - \$15.00 per subject  
Families of 2 - \$50.00 - Families of 3 - 75.00  
**JUNE TUITION IS DUE UPON REGISTRATION**

Tuition is payable on a monthly basis, September through June. Our auto pay service allows tuition payments to be made with your card on file. This is our default method of payment should you not pay with other payment options by the 7th of each month. Payments can be made in cash, check, money order, credit or debit card before the 7th. Tuition payments will be processed via auto pay on the 7th of each month. There is a 3% credit card processing charge for this service paid at the transaction.

Decline or no card on file fee:\$35.00 Checks:\$35.00 returned check fee.  
Late fee - 10% added on the 8th of each month

If tuition is not received by the end of each month, your child/children will not be permitted to participate in class until tuition is current. Our tuition scale has a built in discount when taking 2 or more hours. Anyone taking multiple classes or families with 4 or more hours per week will receive an additional 10% discount. Anyone paying their tuition in full for the season will receive a 10% discount paid in full by September 10th.

### MONTHLY TUITION SCHEDULE RATES (GROUP CLASSES)

Hours Per Week	Paid on Time	Multi Class Discount
.75	\$50.00	N/A
1.00	\$65.00	N/A
1.25	\$82.00	N/A
1.50	\$98.00	N/A
1.75	\$114.00	N/A
2.00	\$128.00	N/A
2.25	\$136.00	N/A
2.50	\$142.00	N/A
2.75	\$154.00	N/A
3.00	\$162.00	N/A
3.25	\$169.00	N/A
3.50	\$180.00	N/A
3.75	\$190.00	N/A
4.00	\$195.00	\$175.50
4.25	\$204.00	\$183.60
4.50	\$216.00	\$194.40
4.75	\$218.00	\$196.20
5.00	\$220.00	\$198.00
5.25	\$226.00	\$203.40
5.50	\$231.00	\$207.90
5.75	\$236.00	\$212.40
6.00	\$240.00	\$216.00
6.25	\$250.00	\$225.00
6.50	\$255.00	\$229.50
6.75	\$265.00	\$238.50
7.00	\$273.00	\$245.70
7.25	\$280.00	\$252.00
7.50	\$285.00	\$256.50
7.75	\$290.00	\$261.00
8.00	\$295.00	\$265.50
8.25	\$300.00	\$270.00
8.50	\$305.00	\$274.50
8.75	\$310.00	\$279.00
9.00	\$315.00	\$283.50
9.25	\$320.00	\$288.00
9.50	\$325.00	\$292.50
9.75	\$330.00	\$297.00
10.00	\$335.00	\$301.50



## CECCHETTI BALLET PROGRAM

This program was developed by Enrico Cecchetti in the 18th Century to teach students the proper technique needed to become professional. There are 7 grades in the method. Each season the Cecchetti Council gives exams for students and teachers who have gained technical command of their grade material. Students progress through this training at various speeds and are presented through teacher recommendation. Students

enrolled in this program are required to take another ballet class. Tuition is payable in two equal payments, the 1st payment is due September 15, 2018 and the 2nd payment due by January 19, 2019. A 10% service fee will be charged for late payments. If tuition is not received by the end of the month due your child will be subject to withdrawal from class. I recommend one workshop per season. You will be informed of exam fees.

**ATTIRE - You will be notified of the class dress code for this program.**

Hair must be in a bun, off face and secured neatly.

The length of the class time may be adjusted due to the number of students enrolled.

CECCHETTI TUITION		
CLASS	2 EQUAL PAYMENT	TOTAL
Primary	\$225.00	\$450.00
Grade I	\$256.00	\$512.00
Grade II	\$272.00	\$544.00
Grade III	\$285.00	\$570.00
Grade IV/V	\$300.00	\$600.00
Grade VI	\$350.00	\$700.00

### THE ARTISTIC DANCE COMPANY

Students are auditioned in the summer for the Company. The Company performs in various shows and competes each season. They also attend various master class workshops. Parental participation and support is necessary for the success of this program. All details including schedules, tuition and costume are discussed in mandatory parents meetings. All member of the company must be serious and dedicated to their training and commitment to the Company. This program was designed and geared towards serious and dedicated students that want to experience all of the aspects of being a dancer from their dance training.

*Artistic Dance Academy  
4847 Crain Highway  
Upper Marlboro, Maryland 20772*

## 2018-2019 Handbook

Upper Level

4847 Crain Highway

Upper Marlboro, MD 20772

301-627-9494

Fax: 301-627-6808

### **Website**

[www.artisticdanceacademy.com](http://www.artisticdanceacademy.com)

### **Email**

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